

DON'T HAVE TO vs MUSTN'T

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Don't say: "We mustn't work till 6 p.m. We can leave when we finish our tasks."

Say: "We don't have to work till 6 p.m. We can leave when we finish our tasks."

We use **don't have** when we do something which isn't necessary. It is a negative form of **have to**.

We use **mustn't** when we are not allowed to do something.

RULES IN WORKPLACE T: Tom J: Jessica



T: Hi Jessica, how is your new job?

J: Very good, thanks. We don't have to come to the office at a specific time as we have flexible **working hours**. Also, we don't have to wear **appropriate** clothing in the workplace except when on business trips or in meetings.

T: That sounds excellent! Aren't there any **restrictions**?

J: Well, we mustn't smoke on company **premises**, of course...hm, we mustn't **posses** or use any drugs or alcohol. How about your company?

T: Mm, we have the same rules, basically. **Besides** we mustn't **reveal** company information to other people and use company equipment, materials or **facilities** for personal **purposes**. These rules make sense to me and I accept them.

J: Definitely, me too. I have never had any problems with **breaking** rules.

VOCABULARY

working hours – pracovní doba

appropriate – vhodný

restriction – omezení

premise – areál

possess – vlastnit

besides – kromě toho

reveal – vyzradit

facilities – zařízení

purpose – účel

to break – porušovat

QUIZ: Complete the following sentences with **don't have to** or **mustn't**.

1. I _____ follow a dress code. We can put on a T-shirt and jeans.
2. Are you having a cigarette? You _____ smoke on company premises.
3. They _____ leave work without the permission of the supervisor.
4. She _____ work from 8 a.m. to 5 p.m. She has flexible working hours.
5. You _____ distribute any company material.

Key: 1. don't have to 2. mustn't, in 3. mustn't 4. doesn't have to 5. mustn't

