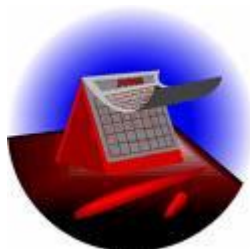


ANGLICKÉ OKÉNKO 1

BY or UNTIL



Don't say: I must finish the project until Friday, so I guess I will have to stay at work by six o'clock.

Say: I must finish the project **by** Friday, so I guess I will have to stay at work **until** six o'clock.

! By means **at or before a future moment**, whereas **until** means that a situation or state will continue **up to a certain moment**.

SPEAKING ABOUT A JOB



Jane: Tell me about the **duties of a manager** in your department.

Peter: Well, I'm **in charge of** all deliveries in our company. I also have to **deal with** complaints.

Jane: What does that **involve**?

Peter: I often attend meetings, I meet clients and advise them.

Jane: Is it difficult to get a promotion in your company?

Peter: If you are good and work well, you'll get your first **pay rise** after a year and probably after two years you will be promoted.

Jane: That's good. But do you often **work overtime**?

Peter: Sometimes. Of course they **pay you double-time**. But usually it is **nine-to-five work**.

VOCABULARY BUILDING



duties of a manager – manažerské povinnosti

be in charge of – mít na starosti

deal with – zabývat se něčím, řešit

involve – zahrnovat

pay rise – zvýšení platu

work overtime – pracovat přesčas

pay double-time – platit dvojnásobek za přesčas

nine-to-five work – pevná/stálá pracovní doba

QUIZ: TEST YOUR KNOWLEDGE



Use either **by** or **until**:

1. Can I stay _____ the weekend?
2. Yes, but you will have to leave _____ Monday midday at the latest.
3. Can you repair my car if I leave it _____ Saturday?
4. No, but we can do it _____ next Tuesday.
5. The new timetable will be in operation _____ June 30.

KEY: 1. until, 2. by, 3. until, 4. by, 5. until, by